

# EXPLORATIONS IN GLOBAL HEALTH PILOT AWARDS

## Frequently Asked Questions, FAQ

### 1. Who is eligible to apply?

Faculty, staff, and trainees at Children's National Hospital who are engaged in global health research and education may apply. Mentor and Trainee should be Children's National employees. The collaborating partner site must be considered to be in a resource-limited setting, preferably in a low and lower-middle income country: <https://data.worldbank.org/country/low-and-middle-income>. Trainees are encouraged to partner with programs with an existing infrastructure to improve the feasibility of project completion within a reasonable timeframe. It is possible to have more than one partner site.

### 2. What is the funding amount and project duration?

Awards typically provide pilot-level funding ranging from \$1,000 to \$20,000, depending on the project. All projects must be completed within 18 months unless an extension is approved. Projects with a budget accurately reflecting the cost of the project are reviewed more favorably than those inflated to meet the maximum allowance. ([See a sample budget here](#)) Please make a note in the form if you need assistance with a budget.

### 3. Are travel and lodging costs covered?

Yes. Allowable expenses include project-related international travel, in-country transportation, lodging, meals, and field-related costs. Business-class travel, personal travel, and unrelated expenses are not allowed.

### 4. Is IRB approval required before applying?

No. IRB approval is not required at the time of application. However, approvals from both the Children's National IRB and the local country's ethics board must be obtained before the project can begin. It is preferable for the IRB to be approved before funds are released.

## 5. When will award decisions be announced?

Letters of intent will be reviewed on a rolling basis. Based on alignment with institutional priorities, strategy, capacity, and feasibility, applicants with selected letters will be invited to submit a full proposal with a specific deadline tailored to their project. Full proposals will be evaluated by an internal and external committee. After the full review, applicants will be notified individually regarding the outcome of their application on a rolling basis.

## 6. Can funds be used for salaries or stipends?

Funds cannot be used for applicant salary or stipends. Limited salary support for research assistants or local staff may be allowed if well justified.

## 7. Are equipment or supply purchases allowed?

Yes. Small-scale items essential to the project, such as tablets, training materials, medical supplies, and software, are permitted. Large equipment purchases over \$1,000 require additional justification and pre-approval.

## 8. Are virtual or remote projects eligible?

Yes. Projects involving tele-education, virtual mentorship, digital health tools, or remote capacity-building are strongly encouraged and align with GHI priorities.

## 9. Who can serve as my mentor?

For trainee mentoring and faculty-to-faculty mentoring, mentors should be a Children's National faculty or staff member with relevant experience in global health, research, or the technical area of your project. If you have a special circumstance and your mentor is not a CN faculty or staff, please reach out to GHI.

## 10. Who can I contact for questions?

The Global Health Initiative team is available for guidance on applications, budgets, and partnerships.

Contact us at: [ghi@childrensnational.org](mailto:ghi@childrensnational.org).

## SAMPLE BUDGET

|                              |   |                 |
|------------------------------|---|-----------------|
| <b>Personnel</b>             | Local Research Assistant                  | 1,000.00        |
| <b>Material</b>              | Educational Materials                     | 300.00          |
|                              | Workshop costs                            | 500.00          |
|                              | Local Communication, airtime              | 100.00          |
|                              | Local IRB                                 | 500.00          |
|                              | Administrative Fees<br>(10% Local Budget) | 240.00          |
|                              | Equipment                                 | 500.00          |
|                              | Statistical Support                       | 1,000.00        |
| <b>Travel<br/>(CN Staff)</b> | Airline Tickets                           | 3,000.00        |
|                              | Local Transportation                      | 300.00          |
|                              | Housing, Food                             | 500.00          |
| <b>TOTAL (In USD)</b>        |   | <b>7,940.00</b> |